

## Careers Programme

<u>Term</u>	<u>Year 12 Tutorials</u>	<u>Year 13 Tutorials</u>
<p><b>Autumn Term</b></p>	<p><b>**1:1 careers appointments are available throughout the year**</b></p> <p>Enrolment - Once you have received your GCSE results, staff will provide you with further advice and guidance on your subject choices.</p> <p>The first term is focused on students settling into college, becoming familiar with their timetables, building friendships, getting to know the staff and commencing their studies.</p> <p>A range of student support tutorials are also delivered during this term.</p> <p>All students will receive an introduction session to the careers team.</p>	<p><b>**1:1 careers appointments are available throughout the year**</b></p> <p><b>HE Applications</b></p> <ul style="list-style-type: none"> <li>● Application support</li> <li>● Personal statement support</li> <li>● Targeted support for those making competitive applications (medicine, veterinary, Oxbridge)</li> <li>● Interview preparation &amp; mock interviews</li> <li>● Use of Unifrog &amp; other resources</li> <li>● Internal UCAS deadline</li> </ul> <p><b>Job Ready</b></p> <ul style="list-style-type: none"> <li>● Employability programme, covering: apprenticeships, identifying your career route, labour market information and interview skills.</li> <li>● Use of Unifrog &amp; other resources</li> </ul>

**Spring  
 Term**

- Next steps after QE
- Introduction to Unifrog - careers platform
- Online skills/interests assessments
- Benefits of Higher Education
- How to choose the right course & University
- What are apprenticeships - Advanced/Higher & Degree
- School Leaver programmes
- Work experience presentations - why it's beneficial and how to organise it
- Employability skills
- Create a CV & Cover Letter
- Preparation for Employment & Gap Year Fair
- How to make the most of HE events
- Registration for summer open events
- Labour Market Information

**HE Applications**

- Continued support for students completing their applications before the official UCAS deadline in January.
- Help to make firm and insurance choices
- Information on extra/adjustment & clearing
- HE interview support
- Student finance
- Scholarships, bursaries & grants
- Managing on a budget
- Student accommodation

**Job Ready**

- How to succeed at a job interview
- Where to find job/apprenticeship vacancies
- Application forms
- Managing on a budget
- Preparation for Employment & Gap Year Convention
- Update & enhance your CV
- Targeted 1:1 appointments

<p><b>Summer Term</b></p>	<ul style="list-style-type: none"> <li>● Labour Market Information</li> <li>● University research</li> <li>● Registration on the UCAS site</li> <li>● Introduction to personal statements</li> <li>● Targeted support for Oxbridge &amp; medical/veterinary applications</li> <li>● Support for applications to summer schools</li> <li>● Work experience week - last week of term</li> </ul>	<p>HE Applications</p> <ul style="list-style-type: none"> <li>● Student finance deadline</li> <li>● Information about clearing</li> <li>● Support to students who want/need to defer</li> </ul> <p>Job Ready</p> <ul style="list-style-type: none"> <li>● Targeted 1:1 appointments</li> <li>● Job/apprenticeship search support</li> <li>● Application &amp; interview support delivered to those that want/need it</li> </ul> <p><i>**Year 13 students finish early in this term for exam revision**</i></p>
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## Additional Trips/Events/Support\*

*\*Some examples of the work we do, each year will be different depending on the opportunities available and the students interests.*

### Trips:

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| <ul style="list-style-type: none"> <li>- A range of University visits are arranged, e.g. Durham, Leeds, Newcastle, Northumbria, Oxford, Cambridge etc.</li> <li>- Oxford &amp; Cambridge University Conference</li> <li>- Labman</li> </ul> | <ul style="list-style-type: none"> <li>- Newcastle Discovery Museum</li> <li>- Johnson Matthey</li> <li>- Darlington Hippodrome - Tour &amp; Talk</li> <li>- Life Centre - Climate Conference</li> <li>- Bradford Media Museum</li> <li>- Abbeyfield Care Home</li> <li>- Future Engineers Robot Wars -</li> </ul> |
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- Leeds University
- Catterick Marine Barracks
- Career Ready Capital Experience  
- London
- Asda Teesport - Career Ready  
Masterclass
- Future Engineers Rocketry  
Challenge - York University
- UCAS Conference

#### Events/talks in college:

- Employment & Gap Year Fair
- STEM Fair
- QE Sports Fest
- Institute of civil engineering talk
- Careers in the Police Force
- Student Finance
- Applying for Medicine
- Ernst & Young talk
- Royal Military College -  
Sandhurst talk
- Adrian Raine Psychology Talk
- Positively Mad Resilience Talk

#### Internal Targeted Careers

##### Programmes:

- Oxbridge
- Medicine Society
- Future Engineers

##### External Careers Programmes:

- Career Ready
- Uni Connect/Future Me
- Sutton Trust
- Social Mobility
- UNIQ

#### Preparation for University Access

##### Schemes:

- Newcastle University - Partners  
Scheme
- Northumbria University - NU  
Entry
- Sunderland University - First  
Choice
- Durham University - Supported  
Progression